

**Kai Ponte - Current Projects As Of: 8/31/2009**

PROJECT	STAFF	GOAL	STATUS	NEXT ACTION
BDM PHONES	Kai	Ensure BDM Phones are not keeping public on hold longer than expected.	Pending VoIP implementation. Need to regroup once new Cisco phones are in and review capabilities for ACR.	Setup meeting with Portia and Jaime to review processes and needs. Then add in Monique for RP.
BF&R	Jaime / Yazmin	Replace current mainframe-based Clerk system with nTier system based on JEDI backend.	Meetings to develop requirements are in progress. Working through last requirements documents.	Attend meetings. Review specifications as needed.
CORP-CORP DTT ENHANCEMENTS	Rod	Create and implement application to allow for generating and receiving DTT payments for corp-corp transfers of property.	Sharon called this morning. Per Judy, this may be a go despite City of LA. Reviewed with Chris and functionality is present in ERA 2.x already.	None - Judy to reply when we can move forward.
DISASTER RECOVERY PROCESS	Kai / Ray / Ken	Create a DR plan and implement	Server is setup with all modules of ERA/JEDI in VMs. Database scripts being setup to xfer as needed to EOC and (possible) Orange County sites.	Follow up with Ray's team to see when servers can be implemented and tested.
E RECORDING / SECURE	Kai / Jaime	Implement eRecording application to comply with state ERDS requirements.	Preparing for certification submission on 9/1. Next meeting scheduled for 9/4/09 in Los Angeles. Jaime has taken over implementation project lead. She is setting up biweekly meetings. Penetration test complete. Audit complete as of 8/21.	Work with Patrick on QA server(s) at ODCD. Work with Sharon on Friday meeting/demo. Contact ST for status on app. Setup whitelist for secure-erds.
eHR / Time Collection	Nilza	Work with HR/Admin on developing processes for time collection and eventual absorption into the eCAPS cube.	Working on prototype time sheet for manual entry.	Implement time sheet when we have approval. Mtg on 8/11 cancelled. Follow up with Joseph and Navjot.
ELECTION BILLING REWRITE	Nilza	Create new EBS application based off of .net and possibly using JEDI framework.	Requirements process. Working on issues in current (VB6) application. Work with Emmanuel on estimate portion.	Follow up with Nilza on status.
ENE REWRITE	Cathy	Create an application to replace the current access-based ENE system.	No current action. Cathy has been told to hold off until after JEDI is in place. This may eventually integrate with eCAPS.	No activity on this one until later.
FTB E RECORDING	Rod	Setup ER process with FTB using existing infrastructure	Testing files complete. Working with ISD on file transfer process.	Wait for response from FTB on file reject process. Meet with ISD on file transfer process.
ITEM CONTROL	Cathy	Update item control to allow for better functionality	Item control on hold until 2009.	No activity on this one until later.
JOB COST SYSTEM	Nilza	Replace current Job Cost system with client/server process.	Nilza waiting on Ann S. to initiate progress with ECAPS team. Need to review if we are to use the CAMS product.	Kickoff meetings to continue. Work on requirements development with Nilza.
MICROFILM CONTACT RENEWAL	Kai	Establish new SOW/RFP for renewal of microfilm contract currently held by PFA.	Work with Yvonne on SOW.	CIO sent remarks. F/U by 9/1 on updates.
RECORDED DOCUMENTS FTP PROCESS	Leighton	Create process to send documents via FTP instead of DVD.	Working with Tom Laguna on utilizing either FTP or sslvpn to connect.	Wait for Rod to follow up with tom. Looking at sslvpn or sftp.
REDACTION AUTOMATION	Kai	Implement ITSSMA contract to allow for redaction to take place	SOW for services in review with Josie @ ISD. Updated on 8/24 and sent back for review.	Follow up with Josie on Tuesday.

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RER APPLICATION	Jaime	Create add-on to ERA to allow for tracking of mail requests for documents.	In Development	Preparing for ERA 2.5 release. Testing of ERA / JEDI 2.5.
UPFRONT SCANNING	Rod / Vi	Create process to allow Recorder to scan documents prior to examination.	Upfront scanning requirements on hold until after electronic recording (SECURE) is live.	
VITALCHECK	Jaime	Implement the credit and debit card acceptance for BDM, RER, DTTRC.	Testing with Vitalcheck for RER underway. Next schedules in September.	None
WORKFLOW	Kai	Work with Chris' team to develop in-house workflow process.	Starting off with Time Off Request, Hamed is modling a prototype. Beginning testing as of 8/17.	Wait for Hamed. Then write specifications.